

(October 2023)

## **Hong Kong Shipowners Association's Sub-committees**

### **Terms of Reference**

*There are five sub-committees under the Association's Executive Committee, namely the Marine Sub-committee, Maritime Personnel, Education & Training Sub-committee, Insurance and Liability Sub-committee, China Sub-committee, and Nominations Sub-committee. In general, these sub-committees are established by the Executive Committee to advise the Committee on measures and responses that the Association should take on issues of concern or interest to the maritime industry, while the Nominations Sub-committee is established specially for Executive Committee's succession planning and related purposes.*

### **Marine Sub-committee**

1. Provide a forum for discussion of marine-related issues that are of concern or interest to the Association membership.
2. Keep the Association membership informed of international, regional, national and local regulations and industry standards that may impact the shipping industry from technical, safety and environmental perspectives.
3. Monitor and report on legislative maritime development in the international arena and general marine and maritime issues.
4. Arrange seminars and workshops for members on the key issues and topics that generally fall within the remit of the sub-committee's scope.
5. Maintain liaison and build rapport with external stakeholders, including government organizations, regulatory authorities, trade associations, professional bodies, maritime universities, research and training institutes, etc.
6. Work closely with other sub-committees of the Association on areas of common interests and assist the Executive Committee in agreeing to a position on behalf of the membership.

### **Maritime Personnel, Education and Training (MPET) Sub-Committee**

1. Study, comment and offer advice on matters generally related to seafarers and shore-based personnel, education and training.

2. Keep the Association membership informed of the international, regional, national, and local regulations and industry standards that may impact the shipping industry from seafarers and shore-based personnel, education, and training perspectives.
3. Monitor and report on the regulatory developments in the international arena on upcoming regulations on seafarer and shore-based personnel, education and training.
4. Arrange seminars and workshops for members on the key issues and topics that generally fall within the remit of the subcommittee's scope.
5. Develop and implement initiatives to promote maritime training and maritime education, with the objective of benefiting the membership and the community at large. This may include producing publications, organising activities, and undertaking outreach programs aimed at raising public awareness about the industry and attracting young people to enter the industry by showcasing its valuable work and opportunities.
6. Offer advice on the events and coordination work of the annual Hong Kong Maritime Week.
7. Work closely with other sub-committees of the Association on areas of common interests and assist the Executive Committee in agreeing to a position on behalf of the membership.

#### **Insurance and Liability (I&L) Sub-Committee**

1. Assist the Association membership in understanding and risk-managing the broad range of legal responsibilities facing ship owners, managers, and operators. The risk management methods may include utilizing appropriate insurance products, smart claims handling and thoughtful compliance with the rules.
2. Study, comment and offer advice on matters generally related to marine insurance, legal liability, and finance. Conduct research projects as and where appropriate.
3. Keep the membership informed of international, regional, national, and local regulations and industry standards that may impact the shipping industry from an insurance and liability perspective.
4. Arrange seminars and workshops for members on the key issues and topics that generally fall within the remit of the subcommittee's scope.
5. Work closely with other sub-committees of the Association on areas of common interest and assist the Executive Committee in agreeing to a position on behalf of the membership.

6. Support the work of the Chairman of the Sub-committee, in his capacity as the Chairman of the Ship Insurance and Liability Committee of the Asian Shipowners' Association.

#### **China Sub-committee**

1. Discuss shipping policies and issues in other parts of China that are of concern or interest to the Association membership.
2. Keep the Association membership informed of national, provincial and municipal regulations and industry standards in other parts of China that may impact Hong Kong's shipping sector.
3. Advance the interests of the Association membership, in light of shipping policies, regulations and developments in other parts of China.
4. Maintain liaison and build rapport with stakeholder sectors in other parts of China, including government organizations, regulatory authorities, trade associations, professional bodies, maritime universities, research and training institutes, etc.
5. Conduct delegation visits to, and receive delegation visits from, other parts of China to facilitate information exchange, business exchange, professional exchange, and technical exchange.
6. Coordinate or support China-related industry events and projects that serve the core functions of the Sub-committee and overall interests of the Association membership.
7. Oversee the donations for, and the use of, the China Promotion Fund of the Association.
8. Work closely with other sub-committees of the Association on areas of common interest and assist the Executive Committee in agreeing to a position on behalf of the membership.

#### **Nominations Sub-committee**

1. Identify potential candidates for taking up the official positions and memberships in the Executive Committee, for the consideration of the Executive Committee.
2. Identify potential candidates for taking up the chairs and vice-chairs of other sub-committees, for the consideration of the Executive Committee.
3. Offer advice to the Executive Committee on potential candidates to serve as the Association's institutional representatives on external organisations.